

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES**

**May 8, 2025      5:00 PM      LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE**

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Linda Eygnor, Lesley Haffner, Travis Kerr

Absent: Shelly Cahoon

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 20 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 5:00p.m.

**Approval of the Agenda:**

Motion for approval was made by Linda Eygnor and seconded by Tina Reed with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 8, 2025.

**2. EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Travis Kerr and seconded by Lesley Haffner with motion approved 6-0.

Time entered: 5:01p.m.

*Return* to regular session at 6:01p.m.

**3. Budget Hearing** –Director of Business Operations and Finance - Andrew DiBlasi and Michael Pullen

- Mr. DiBlasi and Mr. Pullen presented and answered questions from the Community regarding the 2025-2026 budget.
- The Budget Hearing concluded at 6:19p.m.

**4. Presentations:**

- Student Presentation – Leavenworth Middle School
  - 8<sup>th</sup> Grader, Evelyn Foro was the student presenter.
- Strategic Action Plan- Scott Wage
  - Scott Wager presented and answered questions regarding the Strategic Action Plan.
- School Improvement Plans – North Rose-Wolcott High School - Principal, Vice Principal
  - Nicole Sinclair and Lisa Visalli presented their School Improvement Plan and answered questions.
- Superintendent Update – Michael Pullen
  - Mr. Pullen provided important upcoming dates for May and June.

**5. Reports and Correspondence:** - The Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
  - Elementary School –Lesley Haffner
  - Middle School – Travis Kerr
  - High School – John Boogaard

- Cougar Ops – Shelly Cahoon
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Linda Eygnor, Lesley Haffner
- Audit Committee –John Boogaard, Shelly Cahoon, Travis Kerr
- District Safety Committee – Travis Kerr
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier
- Communication Ad Hoc Committee – Tina Reed, Linda Eygnor, Travis Kerr
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed
- First Reading: The following policies are being submitted for a first reading.

<b>1000</b>	<b>ByLaws</b>	
1320	Nomination and Election of Board Officers and Duties of the President and Vice President	Delete
1331	Duties of the District Clerk	Delete
1333	Duties of the Tax Collector	Delete
1335	Duties of the ExtraClassroom Activity Fund Central Treasurer and Faculty Auditor	Delete
1337	Duties of the School Physician/Nurse Practitioner	Delete
1338	Duties of the Internal Auditor	Delete
1540	Executive Session	Delete
1610	Annual District Meeting and Election/Budget Vote	Delete
1630	Legal Qualifications of Voters at School District Meetings	Delete
<b>2000</b>	<b>Internal Operations</b>	
2110	Orienting and Training New Board Members	Delete
<b>3000</b>	<b>Community Relations</b>	
3111	School District Report Cards	Delete
3120	District Standards and Guidelines for Web Page Publishing	Delete
<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5661	Wellness	Revised

- The Committee has reviewed the following policy and does not recommend any changes:

<b>1000</b>	<b>ByLaws</b>	
1650	Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings	Reviewed
<b>3000</b>	<b>Community Relations</b>	
3230	Public Complaints	Reviewed
3261	Advertising in the Schools	Reviewed

## 6. Public Access to the Board:

- Mr. Paul Statskey addressed the BOE regarding the American Legion Boys' State.

## 7. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Travis Kerr and seconded by Lesley Haffner with the motion approved 6-0.

Prior to approval of the agenda item #7g20 – Future Business Leaders of America (FBLA) Overnight Field Trip was pulled for a roll call vote.

### a. Board of Education Meeting Minutes

#### **RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of April 23, 2025.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated November 15, 2024, February 7, March 13, 19, 31, April 2, 3, 7, 9, 10, 21, 23, 30, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12924	15169	15123	14128	12883	12884	13283	14349	14845	14960
13392	13695	14401	14725	13846	14861	13776	14176	13864	14666
13040	14099	14687							
IEP Amendments:									
14768	13350	14019							

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for March 2025.

e. Approve Intermunicipal Cooperation Agreement – Marion Central School District – Student Attendance  
**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the Intermunicipal Agreement between the North Rose-Wolcott Central School District and the Marion Central School regarding Student Attendance and further, authorizes the Superintendent of Schools to sign and return the agreement on behalf of the District.

f. Approve Intermunicipal Cooperation Agreement – Sodus Central School District – Student Attendance  
**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the Intermunicipal Agreement between the North Rose-Wolcott Central School District and the Sodus Central School regarding Student Attendance and further, authorizes the Superintendent of Schools to sign and return the agreement on behalf of the District.

g. Personnel Items:

1. Letter of Resignation for purpose of Retirement – Micki Burns

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, for purpose of retirement, from Micki Burns as Bus Driver, effective October 24, 2025.

2. Letter of Resignation – Susan Bryant

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law accepts the resignation from Susan Bryant as School Monitor effective April 21, 2025.

3. Letter of Resignation – Jody Parrish

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jody Parrish as Food Service Helper effective June 30, 2025.

4. Letter of Resignation – Joanna Samar

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Joanna Samar as Elementary Teacher effective June 30, 2025.

5. Appoint Automotive Mechanic – Howard Brague

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Howard Brague as Automotive Mechanic, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: May 5, 2025-May 4, 2026

Salary: \$25.00/hr.

6. Appoint Teacher –Morgan Beckhusen

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Morgan Beckhusen as a Special Education Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: SWD Grades 1-6 – Professional

Tenure Area: Special Education - Generalist

Probationary Period: August 27, 2025-August 26, 2028

Salary: Step L- \$59,870

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

7. Summer Curriculum Writing/Professional Development

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to participate in curriculum writing workshops in July-August 2025 at \$35.00/hr.

Morgan Beckhusen

8. Permanent Appointment – Amanda Paylor

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Amanda Paylor as

Clerk/Typist, effective May 20, 2025.

9. Permanent Appointment – Lois Sheffield

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Lois Sheffield as Sr. Clerk/Typist, effective May 27, 2025.

10. Tenure Appointment – Ellen Freyer

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Ellen Freyer on tenure in the Special Education-Generalist tenure area effective September 7, 2025.

11. Tenure Appointment – Kathleen Vona Winters

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Kathleen Vona Winters on tenure in the English tenure area effective August 30, 2025.

12. Tenure Appointment – Breanna Dunton

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Breanna Dunton on tenure in the Art tenure area effective August 31, 2025.

13. Tenure Appointment – Kristy Rigby

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Kristy Rigby on tenure in the Elementary tenure area effective August 31, 2025.

14. Tenure Appointment – Lindsey Roberts

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Lindsey Roberts on tenure in the Elementary tenure area effective August 31, 2025.

15. Tenure Appointment – Rachel Strickland

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Rachel Strickland on tenure in the Special Education-Generalist tenure area effective November 15, 2025.

16. Tenure Appointment – Matt Savino

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Matt Savino on tenure in the Reading tenure area effective September 1, 2025.

17. Tenure Appointment – Erica Kortepeter-Ragan

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Erica Kortepeter-Ragan on tenure in the ESOL tenure area effective September 1, 2025.

18. Aquatics Program

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2024-2025 school year.

Name	Position(s)	Rate/Hr.
Mathew Ingersoll	Lifeguard	\$15.50/hr.

19. Program Appointment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual to work various enrichment programs during the 2024-2025 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Stephanie Kerr	Grant Program Aide	\$17.32/hr.

20. Future Business Leaders of America (FBLA) Overnight Field Trip

~~— Business Teacher Jennifer Judge is planning to take one (1) member of the Future Business Leaders of America Club to Anaheim, CA to compete in the National Conference. The cost of this trip and overnight stay will be paid for by FBLA and a grant.~~

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~~— **RESOLUTION**~~

~~— Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Future Business Leaders of America (FBLA) Club overnight field trip to Anaheim, CA on June 28-July 3, 2025. Jennifer Judge will serve as a chaperone and the trip will be paid for by FBLA and a grant.~~

21. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Gregory Wild

A motion for approval of Future Business Leaders of America (FBLA) Overnight Field Trip is made by Tina Reed and seconded by Linda Eygnor. It was adopted and the following votes were cast:

1. Future Business Leaders of America (FBLA) Overnight Field Trip

Business Teacher Jennifer Judge is planning to take one (1) member of the Future Business Leaders of America Club to Anaheim, CA to compete in the National Conference. The cost of this trip and overnight stay will be paid for by FBLA and a grant.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Future Business Leaders of America (FBLA) Club overnight field trip to Anaheim, CA on June 28-July 3, 2025. Jennifer Judge will serve as a chaperone and the trip will be paid for by FBLA and a grant.

Lucinda Collier	Voting	<u>  X  </u> yes	<u>      </u> no
Tina Reed	Voting	<u>  X  </u> yes	<u>      </u> no
John Boogaard	Voting	<u>  X  </u> yes	<u>      </u> no
Shelly Cahoon	Voting	<u>absent</u>	
Linda Eygnor	Voting	<u>  X  </u> yes	<u>      </u> no
Lesley Haffner	Voting	<u>abstained</u>	

**Board Member Requests/Comments/Discussion:**

- Superintendent Evaluation Timeline

**Good News:**

**Informational Items:**

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Lesley Haffner with motion approved 6-0.

Time adjourned 7:30p.m.



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Tina St. John, Clerk of the Board of Education